

Gallery hire charges

From 1 June 2018

The prices listed here include:

- Venue hire and overheads
- Invigilation at reception area (Weds – Sun, 11 am – 5 pm)
- A3 poster for front entrance
- Online and social media promotion

NORTH GALLERY	£
7 DAY HIRE Set up Tues, derig Mon Open to public 5 days (Weds – Sun)	1800
14 DAY HIRE Set up T/W/Th, preview Fri, derig Mon Open to public 10 days (Weds – Sun)	2700
21 DAY HIRE Set up T/W/Th, preview Fri, derig Mon Open to public 12 days (Weds – Sun)	3780
28 DAY HIRE Set up T/W/Th, preview Fri, derig Mon Open to public 17 days (Weds – Sun)	4680
35 DAY HIRE Set up T/W/Th, preview Fri, derig Mon Open to public 22 days (Weds – Sun)	5400
42 DAY HIRE Set up T/W/Th, preview Fri, derig Mon Open to public 27 days (Weds – Sun)	5940
49 DAY HIRE Set up T/W/Th, preview Fri, derig Mon Open to public 32 days (Weds – Sun)	6300
EACH ADDITIONAL DAY	200 + £60 invigilation if required

Additional costs – see page 2....

ADDITIONAL EXPENDITURE (IF REQUIRED)	£
Freelance technician	£150/day + materials and equipment
Event/preview (separate room)	£250/2 hrs (room + staffing) £280/3 hrs (room + staffing)
Data projector	£12/day; £50/5 days

OTHER PAYMENTS	£
Non-refundable deposit to hold space	25% of total hire charge
Refundable deposit against damage to space	£300 - 500

PAYMENT TERMS:

- Non-refundable deposit required to hold space
- Balance of payment required 8 weeks in advance of start date of hire. In the case of hires arranged less than 8 weeks ahead, the full balance is due at time of booking in order to hold space.

In the case of work for sale, Phoenix can manage sales via an online shop (to be agreed). Phoenix takes a 35% commission on sales.

If you have any questions please feel free to contact gallery@phoenixbrighton.org